ADINNU BLESSING CHIAMAKA

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**SUMMARY**

A diligent and detail-oriented graduate of Materials and Metallurgical Engineering with a strong foundation in metal testing, quality control, and industrial processes. Seeking to contribute to a forward-thinking organization where I can apply my technical skills, internship experience, and passion for engineering to support project goals, ensure quality standards, and grow professionally within a challenging and dynamic environment.

**EDUCATION**

**Federal University of Technology, Owerri –** Owerri, Nigeria **September 2018 – April 2024**

B. Eng, Materials and Metallurgical Engineering (Second Class Upper Division)

**WORK EXPERIENCE**

**Student Engineering Intern May 2023 - September 2023**

**Midwal Engineering Services Limited –** Lekki, Lagos

* Worked with a team to prepare, and record test coupons for mechanical, metallurgical, and corrosion tests for both industry and client-specific requirements.
* Acquired in-depth knowledge of specific testing codes and standards (ASTM, ASME-IX, AWS)
* Skillfully carried out chemical analysis on materials to determine the chemical composition using spectrometers and XRF machines.
* Collaborated with a teammate to carry out a research work on “Fracture mode/Behavior of Charpy specimen”

**World Scholar Hub April 2022 - October 2022**

**SEO Content Writer –** Remotely

* Writes engaging and SEO-optimized blog posts.
* Edits and proofread content for clarity, grammar, style.
* Add relevant keywords for search engine optimization.
* Ensures content aligns with brand voice and audience needs

**Personal Assistant to the CEO July 2017 - August 2018**

**Touchstone Microfinance Firm –** Abule-Ado, Lagos

* Manage and maintain the CEO’s calendar, schedule meetings, and coordinate appointments with clients.

Attend key meetings with the CEO to capture notes and ensure follow-through on discussed items.

* Ensure all financial records are accurate and all clients repay their loan on or before the due date by contacting these clients through phone calls and messages
* Handle sensitive and confidential information with the highest level of discretion.
* Assist with special projects and reports as assigned by the CEO.

**Customer Service Representative February 2016 - May 2017**

**Smart Touch laundry, Abule-Ado, Lagos**

* Promptly respond to customer inquiries in person or via phone, email, mail or social media
* Take an accurate record of client details and belongings to ensure customer satisfaction.
* Escalate customer’s issues to management and track feedback to improve service processes

**LEADERSHIP EXPERIENCE**

**Vice President,** National Association of Materials and Metallurgical Engineering (FUTO CHAPTER) **2021 - 2023**

**Chairman,** Independent Materials and Metallurgical Electoral Commission (FUT0 CHAPTER) **2023**

**VOLUNTEER ACTIVITIES**

**Front Desk Lead,** Association of Nigeria Female Student Conference (IMO STATE CHAPTER) **2023**

Overseas and leads the team in check-in and registration processes, ensuring efficient handling of attendee inquiries and issues.

**Front Desk,** Public Speaking Submit (PSS) **2023**

Welcome and register attendees, providing badges and event materials while marking the check-in and check-out process. Address attendee inquiries and troubleshooting any issues that arise.

**Content Writer,** Bedrock initiative - Owerri Business Week Event **2022**

Created and distributed daily content to promote the Owerri Business Week event, "Gaining Business Momentum," while collaborating with the publicity team to enhance social media engagement.

**CERTIFICATION**

* Jobberman Soft Skills Training Certificate
* TEFEM Content Writer Certification
* ALX Virtual Assistant Certification
* DesignGuru Graphic Designing Certification

**SKILLS**

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| --- | --- | --- |
| * Material tesing and Characterization * Welding and Metal Fabrication | * Time management * Leadership and Teamwork * Problem solving skill | * Communication Skills * Attention to details |